

TRACKING RESOLUTIONS

Support Services Overview and Scrutiny Panel

Date/Minute Number	Resolution	Explanation/Minute	Officer	Progress	Target Date
19.11.13 40 (1)	Agreed to request an update on the effects of the Localism Act on Planning Service	This request followed a presentation on the Localism Act by The Assistant Director for Democracy and Governance	Paul Barnard	Request submitted for inclusion on April Agenda.	
19.11.13 40 (2)	Agreed to request that the monitoring officer email advice to all members on how the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012 affected committees.	This request followed a presentation on the Regulations by the Assistant Director for Democracy and Governance	Tim Howes	The advice was emailed on 19.11.2013	
19.11.13 41	Agreed to request clarification on when the programme would come to scrutiny.	This is in relation to the ICT shared Services Programme	Neville Cannon	The item is on the Agenda of 4 March 2013 meeting.	
19.11.13 42	Agreed to request that councillor Lowry provide further evidence on how member involvement could be built into the process.	This resolution is in connection with the Capital Programme	Clive Perkin	Cllr Lowry has commissioned a review of councils constitution concerning capital allocations to conclude April 2013, a piece of work to compile the councils data on to a single platform so that members can have access to capital prioritisation is underway.	

19.11.13 43	Agreed to request information on which services are being offered to schools from outside the City. Reassurance that a proactive approach is being taken to ensure that business is not lost.	This request relates to traded services	Jayne Gorton	Request submitted for inclusion on April Agenda.	
19.11.13 43	Agreed that the Democratic Support Officer Circulate (by email) the minutes if the Children and Young Peoples Scrutiny Panel meeting at which this matter was considered.	This request relates to traded services	Gemma Pearce	There were no minutes of the specified meeting as the panel were given the information as part of a private panel work programme planning session on 10 September.	
19.11.13 44	Agreed to request a report on wait times and customer satisfaction levels in relation to revenues and benefits customers at the Civic Centre.		Martine Collins	The item is on the Agenda of 4 March 2013 meeting.	
19.11.13 45	Agreed to request that the officers return to the panel in around six months time with a progress report on the ongoing work to improve response times.	This request followed a presentation on the failure to meet the required response times for Freedom of Information Requests	Richard Woodfield / Mike Hocking	To be added to the 2013/14 Work Programme	
19.11.13 47	Agree to request that the Team Leader (Democratic Support) advise members as to the extent to which they could consider election costs without crossing the boundaries.		Gemma Pearce	This information is scheduled for consideration under the work programme review on 4 March 2013	

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response